

Addition of Second Account Holder

Please use this form if you would like to add another account holder to your account.

Please complete all sections of this form using black ink and BLOCK CAPITALS, ensuring that all account holders sign and date the declaration at the bottom of this form and return it to us at Gatehouse Bank, PO Box 861, Wallsend, NE28 5BP.

To comply with regulations we are required to confirm identity and address of our clients. If the additional account holder is not already a Gatehouse Bank savings customer, please send us one item from the proof of identity list and one item from the proof of address list as shown overleaf.

Existing Gatehouse Bank Savings Account Holder

Name

Account no

Details of Additional Holder to be added

Mr Mrs Miss Ms Other

Forename

Surname

Address

Postcode Mobile No

Email

Date of Birth Male Female

Nationality

Mother's maiden name

Can you confirm you are resident for tax purposes in only the UK? Yes No



If you have answered NO to the above question, please complete the below section and tell us which countries you are citizen of and/or are resident in for tax purposes.

Are you a US citizen*? Yes No

*The USA considers any US citizen to be resident in the United States for tax purposes regardless of where you physically reside. If you answered Yes to the above question, you must complete the details requested in the table below.

	Country			
1	<input type="text"/>	Citizen <input type="checkbox"/>	Resident for tax purposes <input type="checkbox"/>	Tax Identification No <input type="text"/>
2	<input type="text"/>	Citizen <input type="checkbox"/>	Resident for tax purposes <input type="checkbox"/>	Tax Identification No <input type="text"/>
3	<input type="text"/>	Citizen <input type="checkbox"/>	Resident for tax purposes <input type="checkbox"/>	Tax Identification No <input type="text"/>

Consent/Declaration

1. We will use the information contained in this agreement for business analysis, fraud prevention and to keep the records we hold about you, the Account Holder, accurate and up-to-date. We may also use your information to manage this account(s) and provide services to you, and for other specified purposes (e.g. assessment and analysis, improving our services, preventing crime and meeting our regulatory responsibilities).
2. We will treat your information as confidential and will only disclose it in specified cases (e.g. where we are legally compelled to make the disclosure or our interests require us to do so, or where we are disclosing the information to someone to whom we are entitled to disclose it as mentioned in paragraph 3 below).
3. We may disclose the information we hold about you, the Account Holder and how the account(s) is managed to our agents and suppliers and to other specified persons (e.g. the police and other persons entitled by law to require us to disclose the information).
4. If you were introduced to us by a third party, we may give them your contact details and sufficient information about you for their own business and statistical analysis.



Authority for Holder to be added to account

I _____ (please state name) hereby confirm that I have read and understand the Terms and Conditions of the account shown above and that I agree to be bound by those Terms and Conditions.

Signed (Existing Account Holder)	Date:
Signed (Additional Account Holder)	Date:

Accepted Identification Documents

To comply with regulations we are required to confirm and identity and address of our clients. If the additional account holder is not already a Gatehouse Savings customer please send us one item from the proof of identity list and one item from the proof of address list as shown below:

A: Accepted Documents for Proof of Identification

- Passport – must be current and signed
- UK/Northern Ireland Driving Licence – current photo card licence only
- National ID card for EU nationals
- Firearms certificate/shotgun licence – must be current
- Confirmation of entitlement to state or local authority benefits (including pension, tax credit, child benefit, housing benefit, educational grants, winter fuel bill etc) – dated within 12 months
- HMRC tax notifications (NOT P60 or P45) – valid for current year and dated within 12 months
- UK Bank/Building Society Current Account Statement – dated within 3 months
- Armed Forces ID Card
- Court Documentation (Enduring Power of Attorney/Lasting Power of Attorney/Court Order)

B: Accepted Documents for Proof of Address

Primary list (*If not already used for identity)

- UK/Northern Ireland Driving Licence* - current photo licence only
- Confirmation of entitlement to state or local authority benefits* (Including pension, tax credit, child benefit, housing benefit, educational grants, winter fuel bill etc) – dated within 12 months
- HMRC tax notifications* (P60 or P45) – valid for current year and dated within 12 months



UK Bank/Building Society Current Account Statement* - dated within 3 months
Council Tax statement – dated within 12 months
Gas/Electric/Landline Telephone bill – dated within 3 months
Water Bill – dated within 12 months
Credit Union Statement – dated within 3 months
Letter from College/University – dated within 12 months

Secondary List – Residency

Current Housing Association/Council Tenancy Agreement
Letter from the Matron of a nursing home, long term care unit or residential home for the elderly – dated within 3 months
Letter from Social Services/Hospital Authority – dated within 3 months
Letter from the Commanding Officer for members of the armed forces dated within 3 months
Immigration Status Document
Court Documentation (Enduring Power of Attorney/Lasting Power of Attorney/Court Order)